

# Olympia Community School

Board of Trustees

Minutes

**Meeting Type: Emergency Board of Trustees Meeting**

<i>Meeting Date:</i>	7.29.20
<i>Times:</i>	Scheduled – 6pm <i>Called to Order – 6:02 Adjourned 8:00</i>
<i>Location:</i>	Zoom Conference Room
<i>Minutes Prepared By:</i>	Heather Fitch (Vice President)
<i>Quorum Present:</i>	Yes – 6 of 8
<i>Date Minutes Approved:</i>	8.12.20

**Attendance:**

Board Members	Teachers	Coordinators	Other
Jessica Nau (President) Heather Fitch (Vice President) Ryan Black (Treasurer) Jennifer Ulrich (Secretary) Jason Tucker Emily Wilkinson Kirsten Winter Heather A	Becky Schmid Jeriann Schriener Lauren Booher	Liz Perry (Enrollment Coordinator) Mariah Blakenship (Enrollment Assistant) Lauren Logsdon (Communications & Records Coordinator) Trisha Smith (Staff Coordinator) Jennie Patton (Cleaning Coordinator) Stefanie Hardy (AP/Purchasing Coordinator)	

Agenda Item	Discussion	Next Steps/Action Items/Vote	Resolution # (if applicable)
Survey Responses	Ryan presented the results. Awaiting responses from 3 families.		NA
School Model	<p>Consecutive vs alternate A/B days – teacher perspective: A/B/A/B would be best for the students, that way you can teach and send home work, etc. Also, 2 days followed by many days off would be difficult for students to get into the groove after the longer absence.</p> <p>Friday would be remote independent learning day for all with study hall available. Teachers use the day for planning or check in with fully-remote kids. Will come up with what that in-person or remote options look like.</p> <p>Enrichment – TBD</p> <p>Timing of when we would modify the model – assess at regular intervals</p>	<p>Enrichment</p> <p>Trisha will ask Matt about co-mingling group risks</p> <p>Jessica motions to approve:                      School schedule will be alternating (M/W and T/Th) half days, beginning at 8:30am and continuing until 12:30pm for in-person instruction. Students may participate fully remote or in the alternating half days. In-person academic support is available on all weekdays.                      Seconded: Ryan                      0 Nays                      0 Abstentions</p> <p style="text-align: right;"><b>Motion Passes</b></p>	NA

	<p>based on community and government guidance.</p> <p>If OSD closes for safety then we are obligated to close as well. If they close for a logistical issue or something that doesn't apply to us, then it is something we would probably not follow. Most likely we will be able to rely on Thurston Co. Health Dep for guidance.</p> <p>Ryan is working on estimating reserves left if we are able to fully cohort A/B groups. We will need to know what students need study hall and determine from there if cohorting is feasible.</p>		
<b>Community Communication</b>	<p>Aug 5 is the parent meeting.</p> <p>While we are in a hybrid or remote model, we are not expecting many volunteer hours and are unlikely to require volunteer hours.</p> <p>Send out a registration form for using the "study hall"/academic support.</p> <p>OCS Community COVID Conduct Code – in order to be onsite, agreeing to follow state and local laws, keep your kid at home due to illnesses, etc. and failure to sign the social contract results in remote-only for that student. Also include COVID liability waiver.</p>	<p>&gt; Liz and Lauren L to send out PPT to admin group on Friday morning for review, then distribute Friday evening.</p> <p>&gt; Jessica and Liz – ppt for families and letter from the board.</p>	
<b>Volunteer Hours</b>	<p>Maybe we could encourage incentives instead of penalties for parents to keep volunteering as there are still a lot of school needs.</p> <p>Jeriann had an idea of having parents do the things parent volunteers would normally do, e.g. a parent does the handwriting videos for Jeriann to upload;</p>		

**Items for next meeting (if applicable):**

<b>Area of focus:</b>	<b>Item:</b>	
<ul style="list-style-type: none"> <li>&gt; Restructure of Fall Activities</li> <li>&gt; COVID director</li> <li>&gt; Volunteer hours</li> <li>&gt; Staff wages and schedules</li> <li>&gt; Distance 2.0</li> <li>&gt; Policies and procedures – Sunday: walk through the matrix</li> </ul>		

