

Olympia Community School

Board of Trustees

Minutes

Meeting Type: Board of Trustees Meeting

Meeting Date:	03.18.20
Times:	Scheduled – 5:30pm <i>Called to Order – 6:05 Adjourned – 7:25</i>
Location:	Zoom Conference Room
Minutes Prepared By:	Jennifer Ulrich (Secretary)
Quorum Present:	Yes – 8 of 9
Date Minutes Approved:	04.15.20

Attendance:

Board Members	Teachers	Coordinators	Other
Jessica Nau (President) Heather Fitch (Vice President) Ryan Black (Treasurer) Jennifer Ulrich (Secretary) Jason Tucker Lauren Logsdon Emily Wilkinson Kirsten Winter Heather A	Becky Schmid Jeriann Schriner Lauren Booher	Janice Rosen (Enrollment Coordinator) Liz Perry (Enrollment Assistant) Toby Quinn (Volunteer Coordinator) Trisha Smith (Staff Coordinator) Jennie Patton (Cleaning Coordinator)	

Agenda Item	Discussion	Next Steps/Action Items/Vote	Resolution # (if applicable)
Minutes		Jessica motions to approve 02.26.20 Meeting Minutes Seconded: Ryan 0 Nays 0 Abstentions Motion Passes	NA
Closure Update & Logistics Discussion	Emily shared results of survey for families needing assistance coordinating care. Seems like most people have it figured out. Discussion on make-up days and school days, it sounds like we are able to make that determination ourselves if we feel that the school days count as school days. They don't give private schools any waivers but they give us lots of leeway on determining ourselves if we feel school hours/days are being met.		NA

	<p>Main criteria is that students can access materials. Are they continuing to get their education? Yes!</p> <p>The daily emails, packets that were sent home and all the online resources are above and beyond what other schools are doing.</p> <p>Want to make sure that teachers can sustain this level of engagement. The teachers need to make sure they also have balance for themselves. It was suggested that the theme, art etc related topics (outside language arts and math) the teachers utilize the hourly staff to help with those portions.</p> <p>Conferences were discussed. About whether they would be done or not. Teachers recommended to cancel.</p> <p>Jerriann was working on survey for her class but maybe it would be better school wide with a class indicator as first question. Teachers will collaborate on that survey.</p>	<p>> Teachers will share survey results.</p> <p>> We will send out notice conference is canceled.</p>	
Hourly Staff Activities	<p>Trisha sent out list of ideas.</p> <p>Board can add to the brainstorm list.</p>	<p>> Kirsten will look up and share back some professional development ideas. She also offered to do a book study on Brene Brown books etc.</p>	NA
Reduced Tuition Criteria	<p>How we make this decision and our processes around this are case by case/year by year. As a Board we need to work on solidifying this criteria and how we make these decisions. Ryan had a list of general questions (not about each enrollment applicant but general criteria).</p> <p>First question is when do we need to decide on the applications for next year?</p> <p>So generally, we need to make decision asap on the tuition's reduction requests now and long term we need to as a board solidify the criteria. Ryan suggested that for now we keep with</p>	<p>> EC will meet on current reduced tuition applications.</p> <p>> Board will work towards solidifying criteria and processes so they are consistent and written down.</p>	NA

	the way we have done it in the past, up to 30% for families that qualify.		
Volunteer Hours	This is an issue that hasn't come up in the community yet, but we anticipate it might. We can look at forgiving, look at offering other opportunities to get the hourly remotely etc.	> Put out a list of volunteer opportunities later (don't want to overwhelm right now).	
Location Update	<p>Location committee has been working on developing relationship with Port of Olympia that currently has a large amount of surplus property that might be available to lease (buildings and/or land. They have property all over Thurston county with a large concentration around the Olympia Airport in Tumwater/New Marketing are.</p> <p>This is a good relationship to pursue because unlike a traditional commercial property developer we would be able to take our time (looking at 21/22 school school) to develop the site etc. And they actually have land up for lease longer term (~85years) which is very hard to find.</p>	> Location committee to continue to work with the Port on identifying potential properties.	

Items for next meeting (if applicable):

Area of focus:	Item:	
Coordinator Roles & Coordinator Applications	> Discuss this at next meeting.	
Want to have one of our Wednesday to review more in-depth financial scenarios.	> Next wed come with financial questions. > Week after have more in-depth convo. > We know there will be more flexibility on this because of the nature of the closures.	