

**Olympia Community School**

Board of Trustees

Minutes

**Meeting Type: Emergency Board of Trustees Meeting**

<b>Meeting Date:</b>	03.13.20
<b>Times:</b>	Scheduled – 5:30pm <i>Called to Order –Adjourned -</i>
<b>Location:</b>	Zoom Conference Room
<b>Minutes Prepared By:</b>	Jennifer Ulrich (Secretary)
<b>Quorum Present:</b>	Yes – 8 of 9
<b>Date Minutes Approved:</b>	04.15.20

**Attendance:**

Board Members	Teachers	Coordinators	Other
Jessica Nau (President) Heather Fitch (Vice President) Ryan Black (Treasurer) Jennifer Ulrich (Secretary) <del>Jason Tucker</del> Lauren Logsdon Emily Wilkinson Kirsten Winter Heather A	Becky Schmid Jerriann Schriener Lauren Booher	Janice Rosen (Enrollment Coordinator) Liz Perry (Enrollment Assistant) Toby Quinn (Volunteer Coordinator) Trisha Smith (Staff Coordinator) Jennie Patton (Cleaning Coordinator)	

Agenda Item	Discussion	Next Steps/Action Items/Vote	Resolution # (if applicable)
<b>Tuition During Distance Learning</b>	<p>Since we are a private school and are providing a robust distance learning program while our physical building is closed. Teachers are working very diligently to provide a quality learning experience.</p> <p>This is not a “monthly tuition” tuition is for a year of school that can be broken up into differing payment options.</p> <p>We have heard there will be programs for first responders, health care workers etc. At the moment we are not sure what this looks like since this is all new.</p>	<p>&gt; Emily will help research the support for first responders, health care workers, people who need childcare so she can help get the information out to the community.</p> <p>&gt; The EC is always available to hear directly from parent in regard to specific hardships and to assist with reasonable payment plan modifications etc.</p> <p>&gt; Ryan will work on drafting this communication to the community.</p>	NA

<p><b>Kids Club</b></p>	<p>We can afford to pay non salaried staff for 6 weeks assuming we were still collecting kids club revenue.</p> <p>We have had a bunch of people confirm they would keep paying kids club but we are not sure where the rest of the people on regular payments plans. (But majority of these people are on the board and pretty familiar with what kids club budget is and that we want to keep that staff that was hard to acquire and train in the first place).</p> <p>Kids club is harder because unlike with the teachers providers are not able to continue to provide this service.</p> <p>It might be more asking the community and communicating that this is a gesture of goodwill.</p> <p>We need to engage the community in this conversation so this is a community conversation.</p> <p>Maybe we approach it more like a pledge drive. And outline what happens if we don't hit the pledge amount.</p> <p>Hourly staff could use this time for some professional development. They could also provide remote support for teachers or provide lessons for enrichment similar to the teachers.</p>	<p>&gt; The Board is committed to supporting our community. And that includes our staff. We will work to communicate with the community the need to continue to pay kids club fees but if it is a hardship to contact us. Assuming that some people continue to pay kids club, the board feels that we have reserve to commit to pay for hourly staff (kids club, enrichment, lunch monitors etc.) for the next 6 weeks.</p> <p>Jessica motions to approve continuing to pay hourly staff over the next 6 weeks.          Seconded: Heather Fitch          0 Nays          0 Abstentions                    <b>Motion Passes</b></p> <p>&gt; Board might need to check in more frequently.</p> <p>&gt; If we continue to pay for staff that the same number of hours we are paying them for would be available to OCS so if we have tasks or opportunities for professional development that they would be available to do that work. If they have hours or time beyond what we are planning on paying them for they would be welcome to work with arrangements with parents for childcare etc. outside of their OCS employment.</p>	<p>NA</p>
<p><b>Board Meeting Frequency During Distance Learning</b></p>	<p>The Board discussed whether we need to have weekly meetings. This seemed prudent to the Board.</p>	<p>&gt; Board committed to weekly meetings on Wednesdays at 6pm via Zoom.</p>	<p>NA</p>

Items for next meeting (if applicable):

Area of focus:	Item:	
<p><b>Volunteer Hours with the school moving from distance learning.</b></p>	<p>&gt; Discuss this at next meeting.</p>	
<p><b>Make-Up Days</b></p>	<p>&gt; We don't have a firm answer on this from OSPI yet.            &gt; We have been already researching this issue.            &gt; We know there will be more flexibility on this because of the nature of the closures.</p>	